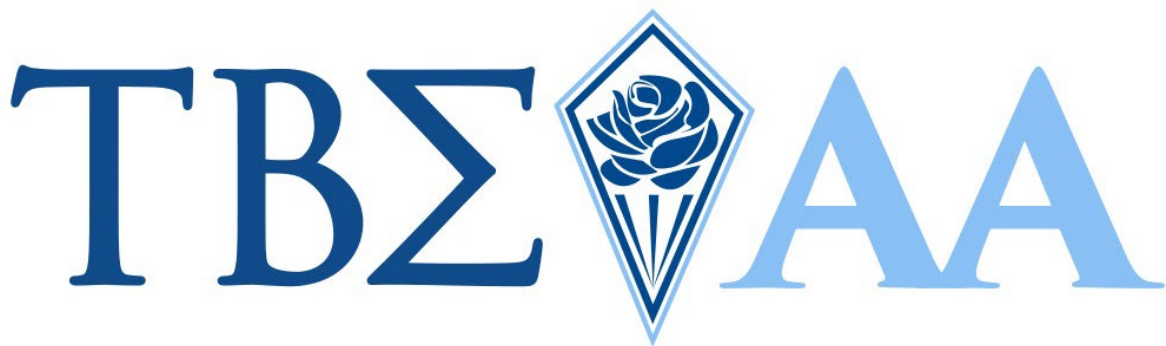


Tau Beta Sigma Alumni Association

**NATIONAL
CONSTITUTION**



TAU BETA SIGMA ALUMNI ASSOCIATION

2021-2023 EDITION

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PREAMBLE

Be it known that Tau Beta Sigma, National Honorary Band Sorority for members of the college band, is an organization operating exclusively in the field of the college and university bands, for the following purposes:

1. To promote the existence and welfare of the collegiate bands and to create a respect and appreciation for band activities and achievements among the listening public everywhere.
2. To honor outstanding members of the band through privilege of membership, in the sisterhood, extended in recognition of musical achievement, demonstrated leadership, and an enthusiastic approach to band activities.
3. To develop leadership through active participation with the band, and through it, to strengthen those traits of conduct, thought, and idealism which characterize the responsible membership of the band.
4. To encourage a close relationship between collegiate bands and promote a high average of attainment by the performance of good music and selection of worthwhile projects.
5. To provide a meaningful and worthwhile social experience for all engaged in collegiate band work, and to cooperate with other musical organizations and societies in every manner consistent with our mutual purposes and those of the institution at which chapters are located.

The Tau Beta Sigma Alumni Association seeks to further the Sorority's overall purposes through meaningful opportunities for lifetime service.

MISSION STATEMENT

The Tau Beta Sigma Alumni Association provides worthwhile programming, support for greater bands, networking opportunities and professional development to TBΣ alumni and associates while furthering the ideals of Tau Beta Sigma. The Tau Beta Sigma Alumni Association cultivates relationships among music professionals, other professionals and the community while focusing on empowering women.

I. ORGANIZATION AND STRUCTURE

1.101 The name of this organization shall be Tau Beta Sigma Alumni Association (henceforth referred to as “the Association”), a component part of Tau Beta Sigma Sorority. Tau Beta Sigma Sorority was incorporated under the laws of the sovereign state of Oklahoma as of March 26, 1946.

1.102 The National Headquarters of the Association shall be the same as the National Headquarters of Tau Beta Sigma Sorority, subject to the approval of the Tau Beta Sigma Alumni Association Executive Council.

1.103 The Tau Beta Sigma Alumni Association recognizes the Kappa Kappa Psi Alumni Association as an equal affiliated organization with a parallel purpose, function, and role in the college and university band setting.

1.104 The Tau Beta Sigma Alumni Association exists under the banner of the Tau Beta Sigma Sorority and is subject to the National Constitution of the Sorority.

1.105 The National Executive Director is employed by the National Council of the Sorority as the Administrative Officer of the Sorority. The National Executive Director shall maintain records of monies received and disbursed and shall receive all reports and correspondence and shall prepare and issue all necessary forms and stationery for the transactions of all business of the Association. The National Executive Director shall issue all checks for disbursement, all membership materials, documents of business, and shall prepare and send to the Membership and Finance Directors a monthly report of income and expense of the Association, in addition to a current listing of members.

1.106 The current version of *Robert's Rules of Order, Newly Revised*, unless otherwise specifically stated in this Constitution, shall govern the deliberations of all component

parts of the Association assembled in meeting.

1.107 The Tau Beta Sigma Alumni Association neither approves of nor is responsible for actions of members or local alumni associations, commonly referred to as “hazing,” which may result in injury to persons or damage to property. Hazing is defined as any action taken or situation created, intentionally or through negligence, to produce mental or physical discomfort, embarrassment, harassment, or ridicule.

1.108 The Tau Beta Sigma Alumni Association expressly prohibits discrimination by any component part of the Association or by any person acting on behalf of the Association on the basis of race, ethnicity, color, national origin, sex, ability status, religion, age, marital status, veteran status, gender identity or expression, or sexual orientation. Rather it is the policy of the Association to foster a spirit of mutual understanding and respect among all people, remembering that music is the universal language.

1.109 Proposed amendments to this Constitution shall be presented in writing at, or prior to, regularly called National Conventions of the Association, and shall be referred at once to the Chairperson of the Executive Council. The Chairperson shall compile these materials and will be voted on at the National Convention. If two-thirds (2/3) of the votes cast are favorable, the proposed amendment shall be declared adopted, and after such adoption, it shall become operative and effective immediately, unless otherwise stated in the amendment.

1.110 Under extraordinary circumstances between regularly called National Conventions, upon recommendation of the Chairperson and approved unanimously by the Executive Council, a proposed amend-

ment to the Constitution may be submitted in writing to the Members of the Association for ratification. If two-thirds (2/3) favorable vote of all Members in good standing is received, the proposed amendment shall be declared adopted, and after such adoption it shall become operative and effective immediately, unless otherwise stated in the amendment.

1.111 This Constitution, as revised and amended, shall be reprinted following each regularly called National Convention and shall supersede all previous Constitutions.

1.112 The effect of the Constitution upon a local alumni association (LAA) may be altered to conform to any state or local regulations to which the LAA is subject. Any such alterations must be incorporated as an integral part of the LAA constitution and/or bylaws, which are subject to review and approval by the Executive Council. The Executive Council shall not approve any such alterations until they have received written proof that the contested part of the National Constitution does in fact conflict with state or local regulations to which the LAA is subject.

II. MEMBERSHIP

2.101 Association Membership is open to alumni, Life & honorary members of Tau Beta Sigma in good standing with the Sorority as defined within the National Constitution of the Sorority

2.102 The Executive Council shall determine types of membership subscription levels for Association Membership, including benefits

and required dues. The membership types and fees shall be reviewed each biennium by the members at the National Convention.

2.103 The membership year will run from July 1 through June 30. As part of being a paid member, there will be a risk liability policy by which all members must agree to abide.

III. NATIONAL ORGANIZATION

1. GENERAL

3.101 The governing body of Tau Beta Sigma Alumni Association shall be the Executive Council. The Executive Council will be comprised of six elected members.

3.102 This Executive Council may exercise extraordinary powers in order to change the Association's internal structure and Constitution into compliance with federal statutes. The Executive Council shall be in absolute power between regularly called National Conventions except as noted in section 3.103.

3.103 The Executive Council shall have jurisdiction over all components of the

Association, except the Corporation, and shall represent them and approve all decisions in ordinary matters of national policy, public relationship, legal action, and controversy which may be referred to it. The Executive Council is supreme in all matters pertaining to its affairs while in convention and has the sole right to govern all Local Alumni Associations (LAAs) and members of the Association.

2. EXECUTIVE COUNCIL

3.201 Members of the Executive Council shall serve a four-year term with staggered eligibility, so that three members will be elected every 2 years. Terms will start immediately after the biennial elections.

3.202 The members of the Executive Council will be elected by the Association membership prior to each biennial National Convention. The Chairperson shall call for résumés and other requested candidate documents no later than ninety (90) days prior to the start of the national convention. Members shall be able to vote utilizing online ballots (per request paper ballot will be available). The election procedures and schedule shall be sent to all Association members prior to the opening of the election.

3.203 Each Executive Council member must meet the following qualifications:

- At least 25 years of age
- An Association member in good standing
- Hold an undergraduate college degree
- Life Member of the Sorority
- Demonstrate outstanding business skills.

Further, an Executive Council member may not simultaneously hold another LAA, district or national leadership position for either Tau Beta Sigma or Kappa Kappa Psi. Additionally, staff of the National Headquarters cannot serve simultaneously on the Executive Council.

3.204 No member of the Executive Council shall serve during more than two consecutive terms of office.

3.205 The six elected members of the Executive Council shall consist of the Chairperson of the Executive Council, and five other at-large members who shall direct an Association initiative, including membership and finance, as appointed by the Chairperson.

3.206 The Chairperson shall be designated as the Executive Officer of the Association. The Chairperson will be a non-voting member of all committees, and shall sign all membership documents, contracts, and other instruments of business of the Association. The Chair-

person shall appoint all standing and special committees.

3.207 Every two years, immediately after the biennial election, the Executive Council shall elect a Chairperson and Vice Chairperson. The retiring Chairperson and Vice Chairperson shall be eligible for reelection to those positions if continuing on the Executive Council.

3.208 The Vice Chairperson will fulfill the duties of the Chairperson in case of their absence.

3.209 The Chairperson shall not vote except in the case of a tie, except as noted in 3.213.

3.210 Members of the Executive Council shall serve without compensation. Expenses incurred on behalf of the Association shall be paid upon presentation of a written statement to the National Executive Director subject to approval by the Finance Director and Chairperson.

3.211 If a vacancy occurs in the position of the Chairperson, the Vice Chairperson shall become the Chairperson. A new Vice Chairperson position shall be elected from the remaining members of the Executive Council.

3.212 In the case of a vacancy on the Executive Council, the remaining members of the Executive Council are authorized to appoint a qualified Association member, subject to a majority approval of the Board of Trustees, within sixty (60) days to fill the unfinished term, though they are not required to do so. The person shall meet the requirements as stated in Section 3.203.

3.213 A member of the Executive Council may be removed from office by a unanimous vote of the remaining members of the Executive Council, and ratified by a three-fourths (3/4) vote from the Sorority's Board of Trustees.

3. FINANCES

3.301 All monies of the Association shall be received and expended by the National Executive Director. The Finance Director shall supervise the implementation of the budget approved biennially by the membership at National Convention.

3.302 Association funds shall at no time be used to purchase controlled or illegal substances.

3.303 The fiscal year for the Association shall be from June 1 to May 31.

3.304 Between conventions, the financial policies of the Association shall be governed by a three-fourths (3/4) favorable vote of the Executive Council.

3.305 Income of the Association shall be derived from three (3) principal sources: dues received from members, fundraising projects, and donations.

IV. LOCAL ALUMNI ASSOCIATIONS

4.101 Local Alumni Associations (LAAs) will be recognized within the Tau Beta Sigma Alumni Association at the discretion and under the authority of the Executive Council.

4.102 These LAAs may be comprised of alumni members from a city, state, or geographic region, an individual chapter or school, or a Sorority district, in good standing with the Tau Beta Sigma Alumni Association. All Tau Beta Sigma members of an LAA must be members in good standing with the Tau Beta Sigma Alumni Association.

4.103 LAAs may operate jointly with a local alumni association of the Kappa Kappa Psi Alumni Association, providing the LAA has met all requirements of both organizations and has been approved for the current year by the Executive Council and the Kappa Kappa Psi Alumni Association Board of Directors.

4.104 In joint LAAs with alumni members of Kappa Kappa Psi, at least two (2) of the LAAs officers must be members of the Tau Beta Sigma Alumni Association.

4.105 If the LAA plans to utilize a Chapter designation or school name for their group, the Director of Bands approval is needed each year.

4.106 Each LAA will need to renew their recognition annually, with the recognition year following the membership year of June 1 through May 31.

4.107 An Annual Report will be required to renew LAA recognition. This report will include a personnel report and a Director of Bands statement of support, if required by section 4.105.